

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on May 23, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:31 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Jann Skelton
Mr. Robert Projansky, President
Mrs. Valerie Buccino, Vice President
Mrs. Mary Mokris
Mrs. Mindy Opper

Absent: None

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Chris Checchetto, Principal
Mr. Michael Stefanelli, Principal
Mr. Allen Barnett, Architect
Dr. Richard Gripp - Demographer, via skype

BOARD PRESIDENT'S REPORT

Mr. Projansky reported that the Food Truck Festival was a great success thanks to the North Caldwell Partnership for Education (NCPE). He sent his condolences to Kari-Lynn Jones.

He congratulated Dr. Freda for receiving the Dr. Phil Berquist Award for outstanding service to the Dyslexia community and spoke about Dr. Freda's leadership and is a testament to being an excellent educational leader.

Mr. Projansky congratulated The Honor Choir students who were inducted as part of the New Jersey Honor Choir. The six (6) students honored are: Aaron Blanco, Stella Kim, Priya Marcus, Kaya Gerdes, Claudia Marino and Rebecca Clements.

A separate presentation and certificates were presented to the following student council members: Charlie Gering, Sam Bronsnick, Ava Brodack, Anthony Drago, Katie Holinstat, Danny Dotro, Lilly Venezia, Thomas Ruane, Julia Shamosh, Sam DaSilva,

Simoni Patel, Michael Quinn, Lauren Hain, Justin Projansky, Ashley Cespedes, Ethan Conrow, Anna Wilcomes, Ryan Conway, Chloe Berger, Evan Feldstein, Jordan Cohen, Timmy Galvin, Alexa Agesen, Nicky David, Isabella Leitao, Zach Atlas, Mollie Feinseth, Jack Rombough, Adeline McCloskey, and Luke Ferrara.

From approximately 7:55 to 8:10 after the certificates were awarded the Board took a break.

SUPERINTENDENT’S REPORT

Dr. Freda stated the students are excited about the school year ending.

PUBLIC RECOGNITION

None

ORGANIZATIONAL RESOLUTIONS

O1. RESOLVED that the Board of Education adopt the educational programs currently in place in the district and each of the schools, subject to curriculum revision for the forthcoming school year as required by N.J.A.C. 6:8-4.5(a).

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O2. RESOLVED that the Board of Education approve the adoption of the following textbooks for the 2017-2018 school year:

<u>Subject</u>	<u>Vendor</u>	<u>Publication</u>
LA/Reading	Empowering Writers (K-6)	2010
	Great Books (K-6)	2006
	Houghton Mifflin (2-6)	2008
	Handwriting Without Tears (K-2)	2008
	Houghton Mifflin	
	Journeys & Collections (5-6)	2017
Mathematics	Mc Graw Hill (Everyday Math K-6)	2016
	Pearson (Connected Math 6)	2006
Science	Pearson Scott Foresman (K-3)	2004
	Pearson Education	2016
Music	Silver-Burdett & Ginn (K-2)	1995
	Silver Burdett/Scott Foresman (3)	2002
	Scott Foresman	2000
	Scott Foresman	2002
Social Studies	Nystrom, Jr. Geographer Atlas	2005

Prentice Hall	2014
Nystrom Atlas	2005
Perfection Learning	2014
Houghton Mifflin Harcourt	2012
NJ State Bar Foundation	2006

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O3. RESOLVED that the Board of Education approve Athina Cornell, Esquire, of the firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne Esquires of Westfield, New Jersey**, as its legal advisor for special education matters for the 2017-2018 school year at a fee of \$165.00 per hour.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O4. RESOLVED that the Board of Education approve Anthony Sciarrillo, Esquire, of the firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne, Esquires of Westfield, New Jersey**, as its legal advisor for general counsel matters for the 2017-2018 school year, at a fee of \$165.00 per hour, at the will of the Board.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O5. RESOLVED that the Board of Education approve Andrea Kahn and C. Anthony Solimine, Esquires, of the firm of **McManimon & Scotland, Esquires of Roseland, New Jersey**, as its legal advisor for bond counsel matters, for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O6. RESOLVED that the Board of Education approve the appointment of **Chris Checchetto** as The Homeless Liaison for the North Caldwell School District for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O7. RESOLVED that the Board of Education the appointment of **Michael Stefanelli** as the District’s Affirmative Action Officer, for the period July 1, 2017, to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O8. RESOLVED that the following is hereby designated as depository of the Board of Education:

Valley National Bank

BE IT FURTHER RESOLVED that until further notice from the Board of Education, any funds of the Board deposited in said depository may be subject to withdrawal at any time, or from time to time, upon checks, wire transfers, or instruments or orders for payment of moneys when signed on behalf of the Board of Education by the following: President or Vice President, Board Secretary, and/or Treasurer.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O9. RESOLVED that the Board of Education approve the following petty cash accounts; the amounts as established through policy:

	<u>Amount</u>	<u>Maximum Expenditure</u>
Superintendent of Schools	\$100.00	\$50.00
Business Administrator	\$150.00	\$50.00
Grandview School Principal	50.00	\$25.00
Gould School Principal	50.00	\$25.00
Supervisor of Special Services	<u>50.00</u>	<u>\$25.00</u>
Total	\$400.00	\$175.00

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O10. **RESOLVED** that the Board of Education appoint **Mr. Thomas Falco** as the **AHERA Program Manager/Designated Person** for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O11. **RESOLVED** that the Board of Education appoint **Mr. Thomas Falco** as the **Integrated Pest Management Coordinator** for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O12. **RESOLVED** that the official newspapers for the North Caldwell Board of Education be **The Progress, The Star Ledger, and the Herald,** and

BE IT FURTHER RESOLVED that the Board Secretary be permitted to use his discretion with regard to any and all publications required by law.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O13. **RESOLVED** that the Board of Education approve the attached Requisition of District Taxes for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O14. **RESOLVED** that the Board of Education approve the Business Administrator/Board Secretary as its purchasing agent, in accordance with New Jersey Administrative Code 18A, authorizing him to award contracts on behalf of the Board of Education that are in aggregate less than 15% of the applicable bid threshold without soliciting competitive quotations.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O15. RESOLVED that the Board of Education hereby appoint **Steven J. Lella** as **Treasurer of School Funds** at a salary of \$3,425.00 for the term of office beginning July 1, 2017, through June 30, 2018, and

BE IT FURTHER RESOLVED that **Steven J. Lella** be covered by the Public Official Bond in the amount of \$200,000.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O16. RESOLVED that the Board of Education approve **DiCara Rubino Architects** as the district’s architectural firm located at **30 Galesi Drive, West Wing, Wayne, NJ 07470** for the 2017-2018 school year and any special projects as proposed, at the following rates:

Principal	\$175/hr.
Senior Associate Architect	\$165/hr.
Project Manager	\$150/hr.
Project Architect/Engineer	\$140/hr.
Job Captain/ Assistant Engr.	\$135/hr.
Project Designer	\$125/hr.
Specifications Writer	\$125/hr.
Senior Production	\$120/hr.
Intermediate Production	\$100/hr.
Interior Designer	\$135/hr.
Construction Administrator	\$140/hr.
Marketing/Public Relations	\$125/hr.
Accounting	\$ 55/hr.
Administrative Assistant	\$ 45/hr.
Clerical	\$ 45/hr.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O17. RESOLVED that the Board of Education appoint **Brown & Brown Benefit Advisors, Livingston, NJ**, as Health, Dental and Prescription Benefits Broker for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O18. RESOLVED that the Board of Education approve the total travel expenditures for the District at a maximum of \$20,000.00 for the 2017-2018 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O19. RESOLVED that the Board of Education approve the following local travel expense accounts for professional development seminars, conferences and meetings for the 2017-2018 school year for the listed staff positions.

Account	Description	Amount
11-000-213-580-01-00	Nurse: Gould	\$50
11-000-213-580-02-00	Nurse: Grandview	\$50
11-000-219-580-03-00	Special Education	\$750
11-000-223-580-03-00	Teachers	\$1,600
11-000-230-580-00-00	Superintendent	\$1,000
11-000-230-585-00-00	Board of Education	\$2,000
11-000-240-580-01-00	Principal Gould	\$1,000
11-000-240-580-02-00	Principal Grandview	\$1,000
11-000-251-580-00-00	Business Office	\$2,800
	Sub-Total	\$10,250

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O20. RESOLVED that the Board of Education approve the Business Administrator/Board Secretary, as the **Open Public Records Act (OPRA) Officer** of the North Caldwell Public Schools for the period July 1, 2017, to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O21. RESOLVED that the Board of Education authorize the Superintendent to approve individual line-item transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O22. WEHREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, this law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (NJAC 17:27-1.1); and,

WHEREAS, each public agency shall annually designate an officer or employee to serve as its **Public Agency Compliance Officer (P.A.C.O.)** (NJAC 17:27-3.5), and notice of designation shall be given to the Department of the Treasury, State Affirmative Action Office by January 10th of each year; and

WHEREAS, the P.A.C.O. officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

NOW, THEREFORE, BE IT RESOLVED by the North Caldwell Board of Education that the School Business Administrator, is hereby designated as the North Caldwell Board of Education **Public Agency Compliance Officer** for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O23. RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary, pursuant to 18A:18A-10(a), to make purchases, as needed and appropriate, by use of the contracts awarded by the Purchase Bureau of the Division of Property, Department of Treasury, State of New Jersey and in accordance with the Public Procurement Laws for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O24. RESOLVED that the Board of Education approve **Tom Falco** as the **Safety & Health Designee** and re-adopt the **Emergency Management/Safety and Security Plan**, as revised, September 2009.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O25. RESOLVED that the Board of Education approve the below listed Tax Shelter Annuity Companies:

- AXA Equitable
- Lincoln Life
- Fidelity Investment
- Valic Financial

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 4 No: 0
Abstain: Mr. Projansky

O26. RESOLVED that the Board of Education appoint **Michael Stefanelli** as the **504 Committee Coordinator** at the Grandview School.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O27. RESOLVED that the Board of Education appoint **Chris Checchetto** as the **504 Committee Coordinator** at the Gould/Mountain School.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O28. RESOLVED that the Board of Education approve the Participation Agreement with the **Asbury Park Information Technology Center** for the period July 1, 2017 to June 30, 2018 for the following services:

Budgetary Accounting System	\$6,000.00
Payroll/Personnel System	\$8,150.00

Moved: Mrs. Skelton Seconded: Mrs. Buccino
Yes: 5 No: 0

O29. **RESOLVED** that the Board of Education appoint Giovanni Mancini of **Treadstone Risk Management, LLC 60 Speedwell Avenue, Unit B, Morristown, NJ 07960** to serve as the Property and Casualty Insurance Broker of record, effective July 1, 2017 through June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O30. **WHEREAS**, the Board of Education (“Educational Facility”) had previously resolved to join the New Jersey Schools Insurance Group (“NJSIG”) following detailed analysis for a three-year term July 1st, 2015-2018 subject to a previously executed board resolution; and

WHEREAS, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund;

Now therefore, be it resolved that the Board of Education, does hereby appoint Treadstone Risk Management LLC as its Broker/Risk Management Consultant in accordance with the Fund’s Bylaws for the remainder of 2016-2017 fiscal year. The Business Administrator is empowered to execute a Broker of Record Letter prior to the insurance renewal to facilitate the inclusion of Treadstone Risk Management LLC in the process.

WHEREAS, the Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and

WHEREAS, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Board of Education not included in the coverage provided through NJSIG allow for appointment of the Broker of Record at the direction of the insured; and

WHEREAS, Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage.

NOW THEREFORE, be it resolved that the Board of Education, does hereby appoint Treadstone Risk Management LLC as its Insurance Broker /Risk Management Consultant for the remainder of the 2016-2017 fiscal year.

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Treadstone Risk Management LLC shall be appointed to provide Insurance Broker /Risk Management Consultant services and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Insurance Broker /Risk Management Consultant are satisfactory.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O31. RESOLVED that the Board of Education approve **Lerch, Vinci & Higgins, Certified Public Accountants, Fair Lawn, New Jersey**, as its auditors for the 2017-2018 fiscal year ending June 30, 2017, at a fee of \$11,200.00, preparing Secondary Market Disclosure documents is \$500.00, and should the district request the auditors assistance with independent financial advisors the fee is \$5,000, in addition to any other services as the fee schedule listed below shows:

Partners	\$140-\$170 per hour
Managers	\$110-\$130 per hour
Senior Accountants/Supervisors	\$ 85-\$105 per hour
Staff Accountants	\$ 70-\$80 per hour
Other Personnel	\$ 45 per hour

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O32. RESOLVED that the Board of Education approve the fee schedule from **Essex Regional Educational Services Commission (ERESC)** School District for the 2017-2018 school year, as listed below:

<u>Type of Service</u>	<u>Fee</u>
Public CST Bilingual Evaluation	\$441.63/evaluation
Attendance at CST Meeting	\$108.24/meeting
Public Educational Evaluation	\$331.22/evaluation
Public Psychological Evaluation	\$331.22/evaluation
Public Psychological Eval w/Project Testing	\$342.26/evaluation
Public Social Assessment	\$331.22/evaluation
Public Speech Evaluation	\$331.22/evaluation
Public/Charter School Home Instruction	\$44.17/hour
Public Nursing	\$44.17/hour
Public Speech Services	\$82.80/hour
Aide for Applied Behavior Analysis (ABA)	\$46.92/hour
Occupational/Physical Therapist	\$90.00/hour
Occupational/Physical Therapist	\$450.00/evaluation
Paraprofessional	\$26.00/hour
Paraprofessional Substitute	\$26.00/hour
Diaper Duty Stipend for Paraprofessional	\$8.50/day
Functional Behavior Assessment (FBA)	\$350.00/evaluation
Essex Junior Academy Tuition (Sept-June)	\$47,078.00/year
Essex Junior Academy ESY Tuition 30/days	\$7,847.00/30 days
Essex Campus Academy Tuition (Sept-June)	\$43,265.00/year
Essex Campus Academy ESY Tuition (30 days)	\$7,211.00/30 days
Essex High School Tuition (Sept-June)	\$43,265.00/year
Project Life Tuition (Sept-June)	\$56,861.00/year
Alternative Education Tuition (Sept-June)	\$19,144.00/year
One-on-One Aide	\$26.00/hour

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

O33. RESOLVED that the Board of Education approve Rullo & Juillet Associates, Inc. of Cedar Grove, NJ as the Right to Know and Hazard Communication consultants for the period July 1, 2017 to June 30,

2018, in the amount of \$2,599.00 in addition to the following services:

Electronic Filing Fee	\$150.00
PEOSH Hazard Communication Training (Initial)	\$750.00
PEOSH Hazard Communication Training (Update)	\$650.00

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O34. RESOLVED that the Board of Education approve the renewal of Horizon Medical and Dental coverage effective July 1, 2017 through June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O35. RESOLVED that the Board of Education approve renewal **Benecard/Trust Prescription** coverage effective July 1, 2017 through June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O36. RESOLVED that the Board of Education approve the Quality Assurance Project Plan (QAPP) for Lead Concentrations in school drinking water outlets.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

O37. RESOLVED that the Board of Education approve the North Caldwell School District Lead Drinking Water Testing Sampling Plan Appendix B of QAPP, dated February 8, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for the Summer Fun Program 2017.

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve **The Substitute Service, LLC** coverage effective July 1, 2017 through June 30, 2018, at a cost of service in the amount of \$3,634.53.

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve the following state contract vendors:

Supplier/Vendor/Contractor	Product or Service	State Contract No.
Canon Solutions America	Digital Color Copiers/Printers	A68050
Canon USA Inc.	GSA/FSS Reprographics	A51144
CDW	Authorized dealer/distributor	A70262/A70263 A74851/A74922 A75579/A75580 A75583/A75585
Commercial Interiors Direct	Playground Equipment	A81414
Dell Marketing LP	WSCA Cmptr Contract/Data Communications Equipment/Software License	A70256/A88796 A77003
Demco Inc	Library/School Supplies & Teaching Aids	A80987
Dyntek	Authorized dealer/distributor	A70526/A70262/A75585
Ebsco Subscription Srvcs	Publication media	A86068
Eastern Data Comm Inc.	Data Communications Equip	A87720
Fisher Scientific Company	Library/School Supplies & Teaching Supplies	A80978
Flinn Scientific, Inc.	Scientific Equip/Accessories Maintenance & Supplies	A75832
Grainger Industrial Products	Bldg. Materials & Supplies	A79875
Hertz Equip Rental Corp	Equip & Space Rental Generator Rentals	A83005/A85483
Hewlitt Packard Company	Computer Contract/Data	A70262/A88130

	Communication Equip	
James D. Boyce Asso.	Playground Equip	A81420
Keyboard Consultants	Computer Equipment	A81193
Lifesavers, Inc.	Bldg Mgmt/Life Safety Equip	A84689
Pitney Bowes	Mail Equip & Maintenance	A75237
Promedia	Technology Services	A75580
Premier Digital Imaging LLC/United Business Systems	Copiers	A82707
RFP Solutions	Telecommunications Equip	A80801
Ricciardi Brothers Inc.	Paint & Related Supplies	A82224
School Specialty	Office/School Supplies	T0114
Shortel Inc.	Data Communication Equip	A88132
Staples Advantage	Office Supplies	A77249
Tanner North Jersey Inc.	A/V & Computer/Library & Classroom Furniture Files/Desks & Cabinets/Office Furniture	A662181/A69909 A67807/A70308 A81641/A67810
Tanner North Jersey Inc.	Classroom Furniture	A67833
Tanner North Jersey Inc.	Classroom Furniture	A69948
Tanner North Jersey Inc.	Classroom Furniture	A67821
TEQ Inc.	Computer/Smart Board Equipment	A80992
Verizon	Mini Micro Services (Cisco Equip, Data Wiring, Nortel Equip, Prof. Serv.)	A85943
Verizon	Video	A0956
WB Mason	Office/library Supplies	A80975

Moved: Mrs. Buccino Seconded: Mrs. Opper

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the following NASPO Contract Vendors:

Supplier/Vendor/Contractor	Product or Service
Apple	Computer Hardware, Software, etc.
Dell	Computer Hardware, Software, etc.
Global Computer	Computer Hardware, Software, etc.
Eastern Datacom	Communications Equipment
Promedia	Technology services, consulting, Software, etc.
Hewlett Packard	Printers, Computers, Networks
Dyntek	Tech Services (consulting)
Howard Industries	Computer and Technology parts and supplies

Jami Furniture	Furniture for Computer Equipment
KeyBoard Consultants	SmartBoard, Projectors & Related Media
e-plus	Technology Reseller, Services, Consulting, etc.
CDW	Supplies, Computer Hardware, etc.
UBS	Copy & Print Mgmt
Tanner North Jersey	Office Furniture
Riverside Technology	Computer Hardware, Software, Etc.

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 4 No: 0
 Abstain: Mr. Projansky

G5. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey (formerly Middlesex Regional Educational Services Commission), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the North Caldwell Board of Education County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 4 No: 0
 Abstain: Mr. Projansky

G6. WHEREAS, Educational Data Services, Inc. has conducted bids in accordance with the provisions of Public Contracts Law, N.J.S.A. 18A:18A-21;

THEREFORE, BE IT RESOLVED that the Board approves Educational Data Services, Inc. for the procurement of supplies and materials.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G7. WHEREAS, the New Jersey Educational Computing cooperative (NJECC) has entered into a Group Buy with Journey Education/CCV Software, whereby extending volume license discounts to participating NJECC to participate in the Group Buy for volume license discounts;

WHEREAS, the North Caldwell Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the NJECC to participate in the Group Buy for volume license discounts;

THEREFORE, BE IT RESOLVED that the Board approves the purchases with Journey Education/CCV Software.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G8. WHEREAS, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDAs”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors exercising its duty of care will perform, inter alia, the tasks described in the scope of services summarized in Exhibit I and, if further requested in Exhibit II attached hereto.

Section 2. The Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:

\$850 - All inclusive fee

Independent Registered Municipal Advisor of Record

There is **no separate fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminary review financing proposals, or prepare preliminary project analyses.

A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation

of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent services and Municipal Advisor services, is subject to annual renewal.

Section 4. This Agreement may be terminated by the Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the date and year first above written.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of James Whitney for soccer training.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve **Next Step Pediatric Therapy** for physical therapy services at a rate of \$90.00 per hour up to eight (8) hours per week effective June 26, 2017 to July 20, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve **Gianna Mouskourie**, a Ramapo College student, to complete teacher observations effective May 15, 2017 to June 16, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Opper
Yes: 5 No: 0

G12. WHEREAS, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the

Superintendent of Schools, Linda Freda, Ed. D., the Board of Education established quantitative and qualitative merit goals for the Superintendent for the 2016-2017 school year, and

WHEREAS, the Board of education has now reviewed indicators of the achievement of those goals; therefore, be it

RESOLVED, that the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goals:	Status
1. To successfully implement a 1:1 teacher and student Chromebook initiative in fifth grade.	Achieved
2. Review and revise the Substitute Teacher Handbook. Set-up and manage an on-line training program to include critical policies and track review of policies by substitute teachers.	Achieved
3. To successfully implement aimsweb, a web based universal screening, progress monitoring and data management system in grades K-2.	Achieved
Qualitative Goals:	Status
1. Participate in a consortium based Administrative Book Club to develop dialogue, empowerment and vision among administrative leaders.	Achieved
2. To enhance and improve public speaking and presentation skills. Focus will be placed on improving general communication, presentation and public speaking skills.	Achieved

Moved: Mrs. Buccino Seconded: Mrs. Opper

Yes: 5 No: 0

G13. WHEREAS, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the Business Administrator, Michael Halik, the Board of Education established a quantitative merit goal for the Business Administrator for the 2016-2017 school year, and

WHEREAS, the Board of education has now reviewed indicators of the achievement of that goal; therefore, be it

RESOLVED that the Board of Education makes the following determination and directs that its determination be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goal	Status
The Business Administrator will put together a Purchasing Manual and Set of Standard Operating procedures that can be used by all district staff to make sure they are in compliance with State Law and District Policy. Upon completion of the Manual it will be distributed to the Administrative Team and their support staff.	Achieved

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 5 No: 0

G14. RESOLVED that the Board of Education approve the Guide for Standard Operating Procedures and Internal Controls inclusive of Purchasing Manual.

Moved: Mrs. Buccino Seconded: Mrs. Opper
 Yes: 5 No: 0

G15. WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of the Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF NORTH CALDWELL IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of May 23, 2017, and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Progress and the Star Ledger.

Moved: Mrs. Buccino Seconded: Mrs. Opper

Yes: 5 No: 0

G16. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 23, 2017, the governing body of the North Caldwell Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the North Caldwell Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE

DATE

This resolution shall take effect immediately upon passage.

Moved:	Mrs. Buccino	Seconded:	Mrs. Opper
Yes:	5	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of April 4, 2017.**

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	5	No:	0

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of April 26, 2017.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B3. RESOLVED** that the Board of Education approve the **April 28, 2017, payroll** in the amount of \$314,074.62.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B4. RESOLVED** that the Board of Education approve the **April 25, 2017, Hand Check Register** in the amount of \$47,517.74.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B5. RESOLVED** that the Board of Education approve the **May 9, 2017, Hand Check Register** in the amount of \$70,000.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B6. RESOLVED** that the Board of Education approve the **May 15, 2017, payroll** in the amount of \$331,203.54.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for March 2017.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- B8. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount

appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B9. RESOLVED that the Board of Education approve the **May 23, 2017, Bills and Claims** in the amount of \$172,916.53.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B10. RESOLVED that the Board of Education approve the attached Title I Tutoring expenditures for the month of April 2017 in the amount of \$5,875.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B11. RESOLVED that the Board of Education approve the cost proposal from **Environmental Connection Inc.**, in the amount of \$3,810.00 for services associated with the window replacement project, asbestos project monitoring and close-out at Gould/Mountain School Gymnasium.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B12. RESOLVED that the Board of Education approve the **May 12, 2017, Hand Check Register** in the amount of \$130,002.27.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B13. RESOLVED that the Board of Education approve canceling the below listed uncashed checks:

General Account

Check Number	Check Amount	Check Date
31855	815.52	10/20/2015
31865	90.00	10/20/2015
32031	82.78	11/10/2015
32115	409.70	12/15/2015
	<u>1,398.00</u>	

Payroll Agency Account

Check Number	Check Amount	Check Date
6019	17.50	9/19/2014
6020	17.50	9/19/2014
6066	17.50	9/22/2014
	<u>52.50</u>	

Payroll Account

Check Number	Check Amount	School Year
63439	13.64	2013-2014
70418	183.65	2014-2015
70579	796.26	2014-2015
71221	1,435.55	2014-2015
71657	432.91	2014-2015
71971	48.78	2014-2015
72297	1,819.30	2014-2015
72763	351.50	2015-2016
73772	1,449.86	2015-2016
74984	1,749.16	2015-2016

8,280.61

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

B14. RESOLVED that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for April 2017.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

B15. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of April 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of April 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

B16. RESOLVED that the Board of Education approve transferring \$24,800.00 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Asbestos Abatement for the Gould School Music Room renovations. Any remaining funds will be returned to Capital Reserve at the completion of the project.

B17. RESOLVED that the Board of Education approve transferring \$11,140.00 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Asbestos Abatement for the Gould Windows Project. Any remaining funds will be returned to Capital Reserve at the completion of the project.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B18. RESOLVED that the Board of Education approve the **May 12, 2017, Hand Check Register** in the amount of \$53,327.76.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B19. RESOLVED that the Board of Education approve the **May 16, 2017, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B20. RESOLVED that the Board of Education approve the below listed March 2017 Line Item Transfers.

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: March 31, 2017						
To account #	Account Name	Amount	From account #	Account Name	Amount	
20-250-200-500-00-00	IDEA PURCHASED SERVICES	7,100.00	20-250-100-566-02-00	IDEA TUITION	(7,100.00)	
11-000-219-105-03-00	SPEC. SERV. SEC. SALARY	341.00	11-000-219-104-03-01	PSYCHOLOGIST: SALARY	(341.00)	
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	8,300.00	11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	(8,300.00)	
	Total Transfers	15,741.00		Total Transfers	(15,741.00)	
					0.00	

substitute teacher at a rate of \$200.00 per day effective May 15, 2017 to June 16, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve the following tenured teacher contracts effective September 1, 2017 to June 30, 2018:

NAME	9/1/2017 to 6/30/2018
Agnellino, Fran	\$61,174.00 BA Step 11
Alicandri, Patty	\$80,105.00 BA 30 Step 15A
Arena, Toni	\$69,187.00 MA Step 12A
Armstrong, Alexa	\$62,272.00 MA 15 Step 9
Barone, Diane	\$94,010.00 MA 10 Step 17A
Brady, James	\$56,109.00 MA Step 7
Bryer, Carrie	\$61,048.00 MA 45 Step 7
Burg, Anne	\$85,379.00 BA 30 Step 16A
Carella, Kelly	\$56,109.00 MA Step 7
Castiglia, Angela	\$49,681.00 BA 15 Step 5
Christiano, Cheryl	\$63,265.00 BA 20 Step 11
Clutterbuck, S.	\$60,195.00 MA 10 Step 8
De Rosa, Greg	\$52,607.00 MA Step 5
Decker, Laura	\$98,401.00 MA 50 Step 17A
Doyen, Gabrielle	\$52,607.00 MA Step 5
Eisinger, Lauren	\$52,607.00 MA Step 5
Gallo, Leigh	\$54,293.00 MA Step 6
Gareffa, Sue	\$53,704.00 BA 20 Step 7
Garthwaite, Janice	\$60,985.00 BA 15 Step 10
Gesario, Michael	\$52,607.00 MA Step 5
Gray, Christine	\$62,272.00 MA 15 Step 9
Gromada, Kristin	\$65,009.00 MA 10 Step 10
Husk, Joyce	\$74,672.00 MA 10 Step 14
Icker, Agnes	\$57,570.00 MA Step 7A
Jeffrey, Jeanne	\$98,401.00 MA 50 Step 17A
Johannsen, Laura	\$52,607.00 MA Step 5
Johnson, Sarah	\$56,210.00 BA 30 Step 7A
Kahan, Allison	\$52,607.00 MA Step 5
Kanter, Tara	\$62,154.00 MA Step 9A

Kappock, Sue	\$86,739.00 MA Step 16A
Keenan, Meghan	\$60,462.00 BA 10 Step 10
Keenan, Patricia	\$92,913.00 MA Step 17A
Kornreich, Melissa	\$38,752.00 (MA50 St 8 \$64,586.00 @ .6)
Laurenzano, Dawn	\$60,863.00 MA 30 Step 7A
Linden, Lisa	\$56,130.00 BA Step 9
Lisa, Zena	\$68,963.00 MA 30 Step 11
Little, Eileen	\$91,553.00 BA 30 Step 17A
Mac Donald, Lacy	\$56,488.00 MA 20 Step 6
Mellinkoff, Courtney	\$69,187.00 MA Step 12A
Moawad, Christina	\$52,607.00 MA Step 5
Nazaretta, Maryann	\$69,079.00 BA Step 14
Newman, Tara	\$60,626.00 MA Step 9
Nikow, Linda	\$92,913.00 MA Step 17A
Norton, Loren	\$73,575.00 MA Step 14
Ortiz, Francisco	\$67,316.00 MA 15 Step 11
Pierro, Jeff	\$78,835.00 MA Step 15
Pontrella, Sharon	\$63,912.00 MA Step 10
Raimondi, Michelle	\$60,626.00 MA Step 9
Rego, Yvette	\$53,074.00 BA Step 7A
Root, Sarah	\$50,843.00 BA 10 Step 6
Sancetta, Chris	\$66,449.00 BA Step 13
Schechter, Cheryl	\$62,154.00 MA Step 9A
Schlachter, Melissa	\$62,272.00 MA +15 Step 9
Shay, Kim	\$96,206.00 MA 30 Step 17A
Sibilia, Lynne	\$78,835.00 MA Step 15
Silva, Tamara	\$42,567.00 (MA St13 \$70,945.00 @.6)
Smith, Marion	\$72,215.00 BA 30 Step 14
Socci, Dana	\$67,010.00 (MA St 15 \$78,835.00@ .85)
Sponzilli, Christina	\$28,629.00 (\$47,714.00 BA Step 4 @.6)
Stomski, Monica	\$28,591.00 (\$62,154.00 MA Step 9A @.46)
Tarantino, Tiffany	\$57,570.00 MA Step 7A
Thomas, Charlene	\$58,477.00 (BA30 \$80,105.00 @.73 Step 15A)
Toth, Meredith	\$51,613.00 BA Step 7
Troiano, June	\$78,835.00 MA Step 15
Whitney, James	\$69,187.00 MA Step 12A
Williams, Kim	\$74,238.00 MA 30 Step 13
Wozniak, Stefanie	\$74,238.00 MA 30 Step 13
Zimmerman, Cathleen	\$57,738.00 BA 30 Step 8

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P3. RESOLVED that the Board of Education approve the following non-tenured teacher contracts effective September 1, 2017 to June 30, 2018.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P4. RESOLVED that the Board of Education approve the following support staff contracts effective September 1, 2017 to June 30, 2018.

AIDES

Cirillo, Karin	\$24,109.00 Aide St 3
Conroy, Erica	\$24,109.00 Aide St 3
Della Valle, Nancy	\$24,109.00 Aide St 3
De Rosa, Gail	\$24,109.00 Aide St 3
Doolen, Aggie	\$26,542.00 Inst Asst St 2
Gregory, Janet	\$27,582.00 Inst Asst St 4
Householder, Cindy	\$24,109.00 Aide St 3
Marotta, Suzy	\$27,582.00 Inst Asst St 4
Miller, Maureen	\$24,109.00 Aide St 3
Parisi, Victoria	\$26,542.00 Inst Asst St 2
Pennisi, Alba	\$24,109.00 Aide St 3
Perillo, Alexa	\$24,026.00 Aide St 2
Perillo, Lisa	\$24,109.00 Aide St 3
Riggio, Heather	\$24,026.00 Aide St 2
Ryan, Patty	\$24,109.00 Aide St 3
Scandiffio, Maureen	\$24,109.00 Aide St 3
Tomea, Rosemary	\$24,109.00 Aide St 3
Zerance, Mary Jo	\$24,109.00 Aide St 3

SECRETARIES

Marlo, Randi	\$35,077.00 St 5
Shabazian, Beth	\$42,036.00 St 11
Wefferling, Debbie	\$42,036.00 St 11

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P5. **RESOLVED** that the Board of Education approve the following custodial/maintenance support staff contracts effective July 1, 2017 to June 30, 2018.

CUSTODIAL/MAINTENANCE

Bogden, Dan	\$49,950.00 Cust St 10
Casaburi, Michael	\$58,358.00 Maintenance St 7
Martino, Mark	\$49,950.00 Cust St 10
Messier, John	\$45,864.00 Cust St 7
Caputo, Kevin	\$43,832.00 Cust St 5

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P6. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff member effective September 1, 2017, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Angela Castiglia	BA	BA +15

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P7. **RESOLVED** that the Board of Education approve **Erica Lista** for up to 15 hours of occupational therapy services per week at a rate of \$85.00 per hour effective June 26, 2017 to July 20, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P8. **RESOLVED** that the Board of Education approve **Suzy Giantonio** for up to 125.5 hours of behavioral consultation services at a rate of \$85.00 per hour effective June 26, 2017 to August 31, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P9. RESOLVED that the Board of Education approve the following teachers to teach the summer school program at their per diem hourly rate effective June 26, 2017 to July 20, 2017:

**Laura Johannsen
Sarah Veniero
Angela Castiglia
Christine Gray
Agnes Icker
Janice Garthwaite
Jenna Veneziano
Patty Alicandri
Eileen Little
Marion Smith
Sarah Root
Amanda Corigliano
Kari-Lynn Jones
Toni Arena
Dawn Laurenzano
Linda Nikow**

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P10. RESOLVED that the Board of Education approve the following support staff to work the summer school program at their per diem hourly rate effective June 26, 2017 to July 20, 2017:

**Genine Della Valle
Vicky Parisi
Cindy Householder
Patty Ryan
Erica Conroy
Aggie Doolen
Nancy Della Valle**

Moved: Mrs. Buccino Seconded: Mrs. Mokris
Yes: 5 No: 0

P11. RESOLVED that the Board of Education approve the following as Hourly Custodians, not to exceed 20 hours per week, effective July 1, 2017 to June 30, 2018.

Robert Farley \$20.50/hour
Jetnor Rustemliu \$19.50/hour
Joseph Romano \$22.50/hour

Moved: Mrs. Buccino Seconded: Mrs. Mokris
Yes: 5 No: 0

P12. RESOLVED that the Board of Education approve the following lunch aides effective September 7, 2017 to June 22, 2018.

Carla Scaglia
Maria Girardi
Valerie Zerance

Moved: Mrs. Buccino Seconded: Mrs. Mokris
Yes: 5 No: 0

P13. RESOLVED that the Board of Education approve **Ruthelyn Elkin**, licensed speech therapist, for up to 5.5 hours per week of speech therapy at a rate of \$85.00 per hour effective June 26, 2017 to July 20, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris
Yes: 5 No: 0

P14. RESOLVED that the Board of Education approve **Michael Stefanelli** principal of Grandview school, at a salary of \$142,250.00 effective July 1, 2017 to June 30, 2018.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P15. RESOLVED that the Board of Education approve **Chris Checchetto** principal of Gould school at a salary of \$127,000.00 effective July 1, 2017 to June 30, 2018.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P16. RESOLVED that the Board of Education approve **Ian Adlon** Computer Systems Technician at a salary of \$60,000.00 effective July 1, 2017 to June 30, 2018.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P17. RESOLVED that the Board of Education approve **Thomas Falco** Director of Buildings and Grounds at a salary of \$106,500.00 effective July 1, 2017 to June 30, 2018.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P18. RESOLVED that the Board of Education approve the attached Rates of Pay for the 2017-2018 school year for non contracted hourly/ daily employees.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P19. RESOLVED that the Board of Education regretfully accept the resignation of **Maryann Nazaretta** effective July 14, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P20. RESOLVED that the Board of Education approve **Suzy Giantonio** for up to 20

additional hours of behavioral therapy effective May 1, 2017 to May 31, 2017.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P21. RESOLVED that the Board of Education approve **Jennifer Marek** as a substitute teacher for the remainder of the 2016-2017 school year.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

P22. RESOLVED that the Board of Education approve the following Child Study Team members for up to 15 days for summer evaluations and case management at their per diem hourly rate effective July 1, 2017 to August 31, 2017:

**Laura Decker
Joyce Husk
Tamara Silva
Melissa Kornreich**

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

OLD BUSINESS

NCBOE Communications Committee discussed the referendum, survey and FAQs and submitted the following report:

Communications to Parents/Teachers in NC Schools - NCBOE Blasts

- Emailed directly to 722 parents
- Emailed directly to 109 teachers and staff members
- 22 messages regarding information on our long-term planning/expansion deliberations and the schedule of the BOE meetings have been sent to parents this year
- All information on meetings and open forums, including copies of all presentations and associated budget information are on the main page of the NCBOE web site

- A frequently asked questions document will be added to the web site, following board deliberation this evening
- The NCPE forwarded information to parents for the Open Forum on 5/31

Local Press

- By law, in compliance with the Open Public Meetings Act, notices of all NCBOE meetings and Open Hearings are sent to *The Progress* and the *Star Ledger*.
- All NCBOE blasts/notices are sent to the local press
 - The Progress; TAP Into West Essex; the North Caldwell Magazine; Jersey Tomato Press and the Caldwell's Patch
 - These press outlets have received 22 email blasts containing information on our long-term planning/expansion deliberations. A schedule of all NCBOE meetings was also provided in each of these 22 blasts.
- *The Progress* has provided significant coverage of these discussions with 5 substantive articles. These links have been shared with parents in the last 2 blasts.
- The Board cannot compel local media outlets to print or share notices.

Broader Outreach to Overall North Caldwell Community (other than press coverage above)

- By law, in compliance with the Open Public Meetings Act, notices of all NCBOE meetings and Open Hearings are posted on the NCBOE web site
- NCBOE has worked closely with *The Progress* to publicize and report on these discussions
- Both school expansion Open Forums have been publicized on the town sign in front of Borough Hall

Based on Community Input we have:

- Worked with West Essex School District to send notice of the upcoming Open Forum to North Caldwell parents with children in West Essex Schools.
- Worked with the Town to send notice of the upcoming Open Forum through a Nixel alert on 5/24
- Investigated other options to reach broader town residents
 - The Borough currently does not have the ability to email all town residents
 - Water bills do not come in an envelope
 - Reverse 911 calls can only be used in emergency situations

Communications with Borough Council

- The Board enjoys a very collegial and cooperative relationship with the Borough council

- The NCBOE blast includes all members of the Town Council, the Mayor and the Town Administrator on all email blasts
- The Board of Education has had regular and ongoing discussions between the Administration and Borough Administration to review and discuss any issues throughout the planning process
- Members of the NCBOE and the Council have attended each other's meetings
- Following a formal meeting of the two groups on 5/18, quarterly, face-to-face meetings are planned

Dr. Gripp, via skype, discussed the demographic study and how the residential changes would affect North Caldwell. Mr. Barnett, the architect, discussed other items such as the referendum, debt service aid and had dialogue with the Board about possible referendum construction.

NEW BUSINESS

None.

The following resolution was called at approximately 9:30 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal and personnel. Said matters will be made public upon their disposition.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

As there was no further business to discuss, the Board adjourned at 10:30 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary